

# DIPLOMA IN HUMAN RESOURCE MANAGEMENT

JPT/BPP (N/345/4/1010) 03/22



**MAHSA**  
UNIVERSITY

## FACULTY OF BUSINESS, FINANCE AND HOSPITALITY



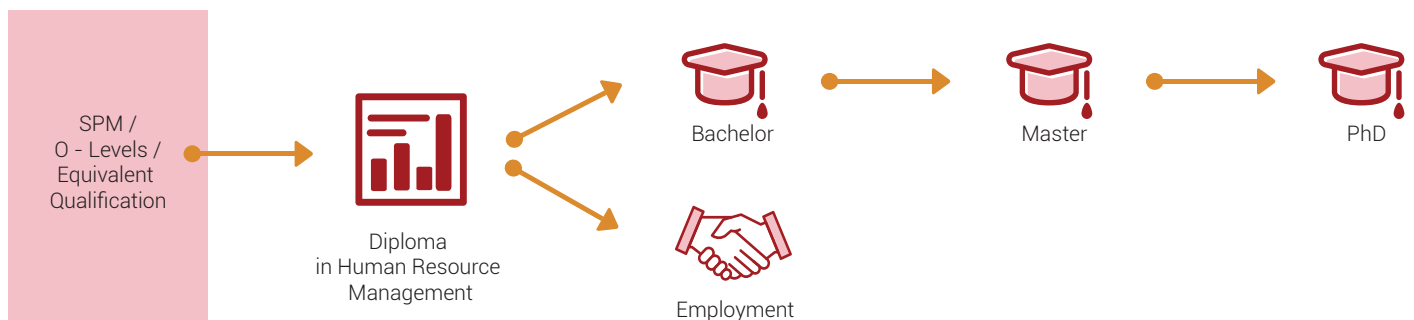
"Management is nothing more than motivating other people."

- Lee Lacocca



MAHSA's Diploma in Human Resource Management is for students who love working with people to realize their own unique potential. Managing talents is an important function in any organisation and this diploma prepares the student for a career in Human Resource Management. Students will gain knowledge and skills in managing people and developing talents.

## PROGRESSION PATHWAY



## MAHSA 360

During their time at MAHSA University, we want to provide all of our students with the opportunity to develop qualities, skills and understanding that go beyond the disciplinary expertise and prepare them for the next steps in their chosen careers.

MAHSA 360 is the ecosystem that works to ensure every single student is nurtured and supported throughout the student journey.



# PROGRAMME STRUCTURE

## YEAR 01

Business English 1 & 2  
Business Mathematics  
Fundamentals of Management  
Introduction to Business  
Introduction to Information Technology  
Macroeconomics  
Microeconomics  
Principles of Marketing  
Principles of Accounting

## YEAR 03

Career Planning  
Employment Law  
Industrial Relations  
Industrial Training  
International Human Resource Management  
Human Resource Information Systems  
Occupational Safety & Health 1 & 2  
Payroll Applications  
Performance Appraisal  
Training & Development

## YEAR 02

Business Communication  
Business & Company Law  
Compensation Management  
Human Resource Management  
Introduction to E-Commerce  
Introduction to Finance  
Organizational Behaviour  
Planning & Recruitment

## GENERAL MODULES

Creative and Critical Thinking  
Time Management  
Co-curricular Project

### Local Students

Malaysian Studies

### International Students

Bahasa Melayu Komunikasi 1

## ENTRY REQUIREMENTS

### Academic Qualification

SPM

Pass with min. credits in three (3) subjects.

UEC

Pass with min. gred B in three (3) subjects.

O-Level

Pass with min. gred C in three (3) subjects.

SKM

Pass with level three (3) in related field and pass SPM with min. one (1) credit in any subjects.

CERTIFICATE

Pass certificate in Human Resource Management or any related field with CGPA 2.0.

STPM

Pass with min Gred C (CGPA 2.0) in one (1) any subject.

Other

Recognised Malaysian qualifications or their equivalent

### Requirements

## CAREER OPPORTUNITIES

Employment, Recruitment and Placement Officer

Compensation and Benefits Executive

Human Resources Advisor

Human Resources Executive

Labour Relations Executive

Payroll Executive

Public Relation Officer

Training and Development Executive

“

I have always believed that what matters the most is that you enjoy the environment that you're in. MAHSA University is a campus university that has everything you need. The lecturers have their own specialities and they are all willing to give you time and help you out to ensure the lessons taught are understood.

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**Sharifah Nur Syamin Bt Syed Azlah**  
Faculty of Business, Finance and Hospitality – 1st Year





Library



The Habitat



Student Success Centre



Football Field



Global Business Centre



Residences

Contact us  
**1800 88 0300**

[marketing@mahsa.edu.my](mailto:marketing@mahsa.edu.my)  
[www.mahsa.edu.my](http://www.mahsa.edu.my)



MAHSA University



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# MAHSA UNIVERSITY

## BANDAR SAUJANA PUTRA CAMPUS

Jalan SP2, Bandar Saujana Putra, 42610 Jenjarom, Selangor, Malaysia

**Hotline : +603-5102 2200**

### MAHSA UNIVERSITY RECRUITMENT CENTRE (MURC):

#### MURC Penang

441-1-19, Plaza Pulau Tikus, Jalan Burma,  
10350 Georgetown, Pulau Pinang

#### MURC Klang

Tingkat 4 Plaza Blossom, No.56 & 57, Jalan Tengku Kelana,  
41000 Klang, Selangor

#### MURC Melaka

No 3-1, Jalan Komersial Takh 3, Taman Takh  
Ayer Keroh, 75450 Melaka

#### MURC Kuching

No.191, Lot 1508, Ground & 1st Floor, Wisma Tek  
93350 Kuching, Sarawak

#### MURC Kota Bharu

259 Tingkat 2 Jalan Kebun Sultan, Seksyen 8  
15300 Kota Bahru, Kelantan